

## If you have an account in CATALYST, follow these instructions below.

- Click on: <https://catalyst.omnipress.com/#collection/577/submission>
- Enter your email address and password. Click **Sign In**.
- Once logged in, you will be in edit mode of your submission.
- Complete all the required fields on all the tabs.
- Click "**Save**," on the bottom right of your screen as necessary. \*If required fields are missing data, you will see the missing data tabs indicated with a red triangle.
- Click "**Submit**" on the bottom right of your screen when you are ready to submit your abstract.

If you experience any technical issues, please click on the Support link found at the top of each page or Contact CATALYST Support on the sign in screen. Technical support is available Monday through Friday, from 8 AM – 5 PM Central Time.

All emails come from [noreply@omnipress.com](mailto:noreply@omnipress.com). To ensure you receive all communication, please be sure "omnipress.com" is added as a safe sender or have your IT department white list "omnipress.com."

If you have any technical issues, please click on "**Contact CATALYST Support**," at the bottom of the log in page or "**Support**" at the top of the page once logged in. For additional help, please use this [helpful guide](#).

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## If you do not have an account in CATALYST, follow these instructions below.

- Click on: <https://catalyst.omnipress.com/#collection/577/submission>
- Click on **Create New Account** to register an account.
- Enter your email address, password and confirm password. Click the **Create Account** button. CATALYST will be send you a "Confirm your account" email.
- Click on the turquoise button in your email labeled, "**Confirm Account**." A pop-up will appear stating, "Thank you for confirming your email."
- Click on the "**Please click here to login**." Once logged in, you will be in edit mode of your submission.
- Complete all the required fields on all the tabs.
- Click "**Save**," on the bottom right of your screen as necessary. \*If required fields are missing data, you will see the missing data tabs indicated with a red triangle.
- Click "**Submit**" on the bottom right of your screen when you are ready to submit your abstract.

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