How to use Zoom Breakout Rooms

- 1. Log into Zoom Meeting as usual
- 2. Select Breakout Room option on bottom tool bar in Zoom. If you don't see a breakout option, select "...More" and then Select "Join Breakout Room"



*If you are not seeing the "breakout rooms" option, then you are not running the latest version of Zoom. Please <u>click here</u> to download the latest version.

3. Choose which exhibit booth you would like to visit



4. Once in a Breakout room, you can click Breakout Rooms on the toolbar again to choose a different room or ask the host for help. You can also click 'Leave Room' to return to the main Zoom Meeting, where the prize drawings will be held.